Mission
To invest in the dreams of families in the world’s underserved communities as we proclaim and live the Gospel.

Method
We share the hope of Christ as we provide biblically based training, saving services, loans that restore dignity and break the cycle of poverty.

Motivation
The love of Jesus Christ motivates us to identify with those living in poverty and be His hands and feet as we strive to glorify God.

SG Program Intern
JOB DESCRIPTION
The SG Intern supports SG program activities, program reporting and analysis, and compliance and financial process analysis. As such, s/he will assist in the day-to-day activities in coordination with the SG Operations team.

LOCATION: Lancaster, PA
LEVEL: Intern
DEPARTMENT: Programs
REPORTS TO: Regional Director
CATEGORY: Domestic Intern
FULL JOB SUMMARY

Saving Groups (SG): The purely credit-led approach of standard microfinance models cannot always meet the needs of the poorest of the poor. Rather than take out a business loan, the most destitute households prefer to find a safe place to accumulate modest savings or borrow small sums. SGs provide savings-led financial services that promote the “start small, grow big” model for microenterprise development.

The SG Program Intern will be responsible primarily for providing support to the SG Director of Operations; his/her duties will primarily involve working on SG field program activities, program reporting and analysis, and compliance and financial process analysis. As such, s/he will assist in the day-to-day activities in coordination with the Programs Team.

RESPONSIBILITIES

Promote and fulfill the mission and vision of HOPE International.

Planning and Reporting

Assist the SG team in development and assessment of tools/templates to be used by the SG network for ensuring adherence to methodology and success against team objectives

Conduct research to support SG program activities, examples include research on best practices in the area of savings groups, linkages to formal financial sectors and technological applications

Use Microsoft Excel and other tools for general data input, spreadsheet management and analysis, and spreadsheet design and development

Logistical Support

Carry out in-depth desk research for the SG team

Assist in scheduling meetings for field programs and SG team

Read through program documents and provide feedback

Participate in SG meetings and action planning

Carry out special projects as designated by the Regional Director

QUALIFICATIONS

Personal confession of Christian faith and commitment to the mission and vision of HOPE International

Graduate or College student
Organizational skills, including effective time management and prioritization of competing demands/multiple deadlines

Skills with excel and other related tools

Analytical and problem-solving acumen

Oral, written, and relational skills

Sensitivity in cross-cultural communications and in workplace relationships

A commitment to learn

**HOW TO APPLY**

Apply online at http://www.hopeinternational.org/take-action/interns-fellows. Due to the anticipated volume of candidates, we are unfortunately unable to respond to phone calls or individual inquiries.